KANKAKEE COMMUNITY COLLEGE
District 520

October 21, 2025

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order by Chair Orr at 5:00 pm in the Corporate Meeting Room (L101) of the Riverfront campus. Those physically in attendance were:

Mr. William Orr, Chair
Mr. Michael Proctor, Vice Chair
Mr. Brad Hove, Secretary
Mrs. Catherine Boicken
Mr. Eric Peterson

Also attending in person were:
Dr. Michael Boyd, President
Ms. Claire Chaplinski, Attorney
Administrative Staff

Dr. Boyd welcomed all to the meeting. There was no public comment. There was no change or amendment to the published agenda.

BOARD RECOGNITION
Dr. Quincy Rose Sewell, VP of Academic Affairs, introduced Deans Jen Huggins and Brad Wood and Assistant Dean Katelynn Ohrt. In turn, they introduced new faculty members Bara Alzoubi, Ken Edwards, Elyssa Galloway, Lauren Hills, and Mark Sawicki. Wesley Davenport, Jorge Gavillan, and Byron Meyer were not able to attend the meeting.

APPROVAL OF MINUTES
The recording secretary presented the minutes from the September 16, 2025 Board meeting for approval. <u>Motion was made by Mr. Proctor and seconded by Mr. Hove to approve the minutes as presented. On roll call, the vote was:</u>

AYES: Boicken, Hove, Peterson, Proctor, Orr
Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)
The consent agenda items were presented for approval. <u>Motion was made by Mrs. Boicken and seconded by Mr. Proctor to approve the October 21, 2025 Consent Agenda Action Items 1-2 as follows:</u>

***APPROVAL TO ACCEPT GRANT AWARDS**
The administration recommended the Board approve acceptance of the following grant awards: 1) Pipeline for the Advancement of the Healthcare Workforce in the amount of $210,751.16; and 2) CAREER Agreement – Common App in the amount of $10,000.00

***RENEWAL OF PROPERTY AND CASUALTY INSURANCE COVERAGE AND WORKERS' COMPENSATION**
The administration recommended the Board grant permission to bind property and casualty insurance policies and workers' compensation with Alliant through George Ryan, Jr. as presented effective 1.1.26.

On roll call, the vote was:

AYES: Boicken, Hove, Peterson, Proctor, Orr
Motion Carried

APPROVAL OF CONTRACT AWARD
The administration recommended the Board approve awarding the bid for Phase IV Manufacturing Training Academy (MTA) Renovations to Johnson Downs in the amount of $442,976. Motion was made by Mr. Hove and seconded by Mr. Peterson to approve the contract award as presented. On roll call, the vote was:

AYES: Boicken, Hove, Peterson, Proctor, Orr
Motion Carried

APPROVAL OF SUPPLMENTAL TAX PROVISION OF THE PUBLIC COMMUNITY COLLEGE ACT
The administration recommended the Board adopt a resolution expressing the Board's intent to include in the Fall 2025 levy a supplemental tax as established in Section 3-14.3 of the Public Community College Act at a rate not to exceed the maximum allowable rate of 9.80 cents, and further resolve that the Board direct the administration to publish the Board's intent and to meet the requirements of Section 3-14.3 of the Public Community College Act. Motion was made by Mr. Proctor and seconded by Mrs. Boicken to adopt the supplemental tax resolution as presented and to direct administration to publish the Board's intent and meet the requirements of Section 3-14.3 of the Public Community College Act. On roll call, the vote was:

AYES: Boicken, Hove, Peterson, Proctor, Orr
Motion Carried

APPROVAL OF PROTECTION, HEALTH, AND SAFETY PROJECTS
The administration recommended the Board approve the Protection, Health, and Safety (PHS) projects in the amount of $478,200 as follows: fitness center and east parking lot, surveillance camera refresh, west campus walkway and north patio repairs, and east entrance upgrades. Motion was made by Mr. Hove and seconded by Mr. Proctor to approve the PHS projects as presented. On roll call, the vote was:

AYES: Boicken, Hove, Peterson, Proctor, Orr
Motion Carried

APPROVAL TO LEASE LIVINGSTON COUNTY OFFICE SPACE
The administration recommended the Board approve the Livingston County WIOA satellite office lease with Heartland Community College Pontiac Center for the period January 1, 2026 through December 31, 2026 in the amount of $1,075 per month, including utilities. Motion was made by Mrs. Boicken and seconded by Mr. Peterson to approve the office lease as presented. On roll call, the vote was:

AYES: Boicken, Hove, Peterson, Proctor, Orr
Motion Carried

APPROVAL OF RECOMMENDED 2026-2027 ACADEMIC CALENDAR
The administration recommended the Board approve the 2026-2027 academic calendar. Motion was made by Mr. Proctor and seconded by Mr. Peterson to approve the 2026-2027 academic calendar as presented. On roll call, the vote was:

AYES: Boicken, Hove, Peterson, Proctor, Orr
Motion Carried

INFORMATION
Dr. Boyd gave his report to the Board. He spoke to the purpose of the new corporate training room in which the board meeting was held that evening. Dr. Boyd congratulated VPAA Dr. Sewell for leading a team in applying for the Climate & Equitable Jobs Act (CEJA) hub grant to fund renewable energy training; KCC has advanced as a finalist. Spring registration is open. The college received a favorable AA- bond rating. The auditors are finalizing their report and will present it to the trustees at the November board meeting.

Trustee Peterson gave his ICCTA report to the Board. He encouraged the trustees to attend the regional ICCTA meeting at Prairie State College on November 5 and the ICCTA statewide meeting on November 13. He reminded the trustees to complete the mandated ICCTA training.

APPROVAL OF SHORT-TERM INVESTMENTS
The administration presented short-term investments totaling $4,000,000.00. Motion was made by Mr. Hove and seconded by Mr. Proctor to approve the investments as presented. On roll call, the vote was:

AYES: Boicken, Hove, Peterson, Proctor, Orr
Motion Carried

APPROVAL OF FINANCIAL REPORTS
The administration presented the Reconciled Cash Report for August 31, 2025 and the Investment and Financial Summary Report for September 30, 2025. Motion was made by Mr. Proctor and seconded by Mr. Peterson to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Boicken, Hove, Peterson, Proctor, Orr
Motion Carried

APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS
Bills totaling $6,705,489.20, fourteen (14) purchase order requisitions over $10,000, and seven (7) special bills totaling $21,996.14 were presented for Board review. Motion was made by Mrs. Boicken and seconded by Mr. Proctor to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Hove, Peterson, Proctor, Orr
Motion Carried

The Board was scheduled to go into closed session for the purposes of discussing matters of personnel and probable or pending litigation, pursuant to Sections 2-c-1 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Hove and seconded by Mr. Peterson to convene to closed session. On roll call, the vote was:

AYES: Boicken, Hove, Peterson, Proctor, Orr
Motion Carried

The Board went into closed session at 5:25 pm. The Board returned at 5:40 pm. Motion was made by Mrs. Boicken and seconded by Mr. Peterson to reconvene the Board meeting. On roll call, the vote was:

AYES: Boicken, Hove, Peterson, Proctor, Orr
Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS AS DISCUSSED IN CLOSED SESSION
The consent agenda items as discussed in closed session were presented for approval. Motion was made by Mrs. Boicken and seconded by Mr. Hove to approve the October 21, 2025 Consent Agenda Action Items 1-5 as follows:

(1) Approval of Position Descriptions
(2) Approval of Employment Matters (including new employment and voluntary resignation)
(3) Approval of Student Employment Matters
(4) Approval of Continuing Education and Business Partnerships Contracts
(5) Approval of Full-Time Faculty Tenure Award

On roll call, the vote was:
AYES: Boicken, Hove, Peterson, Proctor, Orr
Motion Carried

ADJOURNMENT
There being no further business to come before the Board, motion to adjourn the Board meeting at 5:40 pm was made by Mrs. Boicken and seconded by Mr. Proctor. On roll call, the vote was:

AYES: Boicken, Hove, Peterson, Proctor, Orr
Motion Carried

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

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Chair Pro Tem Secretary